

MANSFIELD TOWNSHIP COMMITTEE MEETING

October 11, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mrs. Mora Dillon made a motion to approve the minutes as is from the September 27, 2017, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: Mrs. Kocher

Absent: Mr. Misertino

Abstain: None

Mr. Hayes made a motion to approve the minutes from the Executive Session held on September 27, 2017, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the bill list with the addendum, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

CLERKS REPORT:

Ms. Hrebenak requested approval to go out to bid for the Mount Bethel Church Phase II.

Mrs. Mora Dillon made a motion to approve going out to bid for the Mount Bethel Church Phase II, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

FINANCE REPORT:

Mrs. Fascenelli stated that there was nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli reminded everyone that the free town-wide Shredding Event will be October 21 at DPW garage from 9am-1pm.

ENGINEERS REPORT:

Mr. DiSessa stated that the two 2018 projects that were requested to be submitted to the NJDOT last Friday and the resolutions are on the agenda for tonight.

Mayor Watters asked Mr. DiSessa if we should mention the increased truck traffic on that road for the grant for the freight rail system.

Mr. DiSessa stated that this is a different grant but we could apply for that also.

Mr. DiSessa also mentioned his safety recommendations for the intersection of Highland and Hillside.

Mayor Watters asked Mr. DiSessa if we should send a letter to Warren County, who measured Watters Rd in the Spring then didn't do anything.

Mr. Hayes made a motion for Mr. DiSessa to send a letter to the County that Mansfield Township is in support of them submitting for the rail grant, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

PUBLIC PORTION:

Mayor Watters opened the floor for the public portion; seeing there was none the public portion was closed.

RESOLUTION:

RESOLUTION # 2017-111

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1,

NOW, THEREFORE BE IT RESOLVED that the Township of Mansfield, County of Warren, hereby

requests the Director of the Division of Local Government Services to approve the increase of \$ 1,705.18 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations – Body Armor Grant
Total with increase to be \$ 1,705.18

SECTION 2,

BE IT FURTHER RESOLVED that a like sum of \$ 1,705.18 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues – Body Armor Grant
State Share \$ 1,705.18
Non State Share \$
Total with increase to be \$ 1,705.18

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-111, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Misertino
Abstain: None

**RESOLUTION 2017 –112
TOWNSHIP OF MANSFIELD**

WARREN COUNTY, NEW JERSEY

RESOLUTION TO TRANSFER TAX SALE CERTIFICATE PREMIUMS FROM PREMIUM ACCOUNT TO CURRENT ACCOUNT

WHEREAS, pursuant to N.J.S.A. 54:5-33, premiums paid by purchasers of Tax Sale Certificates are escheated by the Municipality if a period of five (5) years passes without that Tax sale Certificate being redeemed; and

WHEREAS, the Tax Collector has identified two (2) Tax Sale Certificates that have not been redeemed after five (5) years, for which premiums have been paid; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey on this 11th day of October 2017, that the following premiums shall be transferred from the Premium Account and placed into the Current Account:

<u>CERT #</u>	<u>DATE PURCHASED</u>	<u>AMOUNT</u>	<u>LIEN HOLDER</u>	<u>BLOCK/LOT</u>
2012-020	10/10/12	\$ 5,100.00	US Bank Cust for Pro Capital I	Block 2501 Lot 1

2012-029 10/10/12 \$ 2,900.00 US Bank Cust for Pro Capital I Block 2711 Lot 25

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Chief Financial Officer of the Township of Mansfield.

Mr. Hayes made a motion to approve the passage of Resolution 2017-112, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

**RESOLUTION # 2017-113
TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES**

WHEREAS, Ordinance # 2017-10 established the salary and wage for the position of Land Use Board Secretary of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2017, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
JoAnn Griffith	Land Use Board Secretary	\$ 10,000 per annum beginning 10/1/2017

Mr. Hayes made a motion to approve the passage of Resolution 2017-113, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

Township of Mansfield
Resolution 2017-114

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the MA-2018-MT. Bethel Road Improvements Phase 1-00581

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Mansfield formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized to submit an electronic grant

application identified as MA-2018-MT. Bethel Road Improvements- Phase 1-00581 to the New Jersey Department of Transportation on behalf of the Township of Mansfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Mansfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-114, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

Township of Mansfield
Resolution 2017-115

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the MA-2018-MT. Bethel Road Improvements Phase 2-00583

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Mansfield formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-MT. Bethel Road Improvements- Phase 2-00583 to the New Jersey Department of Transportation on behalf of the Township of Mansfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Mansfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mr. Hayes made a motion to approve the passage of Resolution 2017-115, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

EXECUTIVE SESSION:

Ms. Campbell, Esq. stated that during Executive Session a contractual matter will be discussed.

Mr. Hayes made a motion to enter into Executive Session at 7:43 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Misertino
Abstain: None

Mr. Hayes made a motion to return to Regular Session at 8:10 pm, which was seconded by Mrs. Mora Dillon.

Ms. Campbell, Esq. stated that during Executive Session the Committee discussed two contractual matters and three personnel matters, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

RESOLUTION 2017-117

OFFICIAL NEWSPAPER

BE IT RESOLVED, that the Express Times be designated as official newspapers for the Township of Mansfield for 2017.

Mr. Hayes made a motion approve Resolution 2017-117 re-establishing the Express Times as the official newspaper, which was seconded by Mrs. Kocher.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Misertino
Abstain: None

2017-116

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC, NEW JERSEY FOR SHARING OF A CERTIFIED MUNICIPAL FINANCE OFFICER

WHEREAS, the Township of Mansfield is desirous of sharing services for a Certified Municipal Finance Officer with the Borough of Bloomingdale; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Township of Mansfield and the Borough of Bloomingdale to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with the Borough of Bloomingdale for the position of Certified Municipal Finance Officer

Mr. Hayes made a motion approve Resolution 2017-116 authorizing the Mayor to sign the Shared Services Agreement with the Borough of Bloomingdale, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

ORDINANCE:

1st Reading:

ORDINANCE 2017-14

AN ORDINANCE TO AMEND SECTION 360-23 "MANDATORY DEVELOPMENT FEES" OF THE CODE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY

BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD:

Section 1. The following sections of the Code of the Township of Mansfield are hereby amended to read as follows:

"360-23 B (1)"

Within Mansfield Township, developers shall pay a development fee of 1.5% of the equalized assessed value of any eligible residential activity pursuant to Section 5 of this ordinance.

"360-23 C (1)"

Within Mansfield Township, developers shall pay a development fee of 2.5% of the equalized value of any eligible nonresidential activity pursuant to Section D of this section.

Section 2. This Ordinance shall take effect immediately upon final publication as provided by law.

Section 3. All remaining portions of Section 360-23 shall remain in full force and effect.

Mr. Hayes made a motion to approve the introduction of Ordinance 2017-14 and requested that the public hearing be advertised to be held on October 25, 2017 at 8 pm, which was seconded by Mrs. Kocher.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

2017-15

TOWNSHIP OF MANSFIELD

AN ORDINANCE AUTHORIZING THE SALE OF PROPERTY IN ACCORDANCE WITH THE NEW JERSEY LOCAL LANDS AND BUILDINGS LAW, N.J.S.A. 40A:12-1, et seq.

WHEREAS, N.J.S.A. 40A:12-13(b)(1) allows a municipality to sell, at a private sale, personal property of the

Township to another municipality.

WHEREAS, the Township's K9 Handler has resigned from the Township and there is no other available trained Officer's to handle a K9; and,

WHEREAS, the Township of Mansfield Committee desires to sell K9 officer Jax; and,

NOW, THEREFORE, BE IT ORDAINED by the Township of Mansfield Committee, that the Township is hereby authorized to sell the Property for the sum of \$15,000 in accordance with the terms and conditions contained in the contract between the Township of Mansfield and Flemington Borough.

BE IT FURTHER ORDAINED, that the Mayor and Township Clerk are authorized to sign any documents in order to complete the conveyance and such forms as approved by the Township Attorney.

Severability. If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

Repealer. All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Effective Date. This ordinance shall take effect immediately; however it shall be void in the event the parties do not execute a formal purchase contract.

Mrs. Kocher made a motion to approve the introduction of Ordinance 2017-15 and requested that the public hearing be advertised to be held on October 25, 2017 at 8 pm, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

Mrs. Kocher made a motion to authorize the Mayor to execute the agreement with Flemington Borough regarding indemnification of the property that was just sold in the last ordinance, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

ORDINANCE:

2nd Reading:

Mayor Watters opened the floor for public comment on Ordinance 2017-11, seeing there were no comments the public comment portion was closed for the Ordinance.

ORDINANCE 2017-11

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 37 "FIRE DEPARTMENT," TO ADD ARTICLE III, ENTITLED "REIMBURSEMENT FOR COSTS".

WHEREAS, the Fire Department provides fire suppression and emergency services in and around

the Township of Mansfield; and

WHEREAS, the costs incurred for the maintenance of equipment used by the Fire Department grows each year; and

WHEREAS, it is the desire of the Township Committee to create an Ordinance to allow a recovery plan for the costs and expenses incurred to remediate hazards; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION 1. Chapter 37 of the Code of the Township is hereby amended to add Article III entitled "Reimbursement For Costs" which reads as follows:

Article III. Reimbursement for Costs.

§ 37-15. Definitions.

FIRE DEPARTMENT

Any of the four Fire Departments within Mansfield Township.

PERSON

A natural person or persons, partnership, corporation, association, firm or other legal entity.

RESPONSIBLE PARTY

The person having received emergency services provided by the Fire Department.

§ 37-16 Purpose.

The purpose of this article is to provide authority, procedures and requirements to seek collection and reimbursement for the reasonable costs of responding to such incidents by the Fire Department for fire service calls, hazardous material incidents, environmental incidents, and safety and rescue incidents coordinated via Warren County Dispatch and 911 responses, and those that use hazardous material abatement equipment and materials are also eligible for reimbursement.

§ 37-17. Authorization to recover costs and expenses.

The governing body of the Township of Mansfield authorizes the Fire Department to recover the real and reasonable costs incurred for firefighting materials or equipment used and expended; the costs of the use of fire trucks, fire engines, rescue equipment, tankers and other vehicles; the costs of hazardous situation abatement materials involved in any fire, safety and rescue incident or operation, and hazardous

abatement incident, including vehicular accidents or fires.

§ 37-18. Policy for billing.

- The Township of Mansfield recognizes the Fire Department's need to bill for volunteer fire, rescue and hazmat services to aid in the provision of emergency services.
- No person requiring emergency services shall be denied services due to lack of insurance or ability to pay.
- Billing shall only occur if the Township's Crash Truck is on scene.
- Any applicable charges for volunteer emergency services rendered shall be billed directly to the user of such services or the user's insurance company.
- The Fire Department through any third-party billing agency with which it has contracted for billing and/or collections for volunteer fire, rescue and hazmat services, makes arrangements with users of such services and/or their financially responsible party for the installment payment of bills.
- The Fire Department shall provide a financial reporting to the Township of Mansfield on a quarterly basis of:
 - (1) The opening balance of funds on hand.
 - (2) Amount of billings issued by the third-party biller.
 - (3) Amount of collections in satisfaction of billings issued.
 - (4) A detailed listing of any amounts disbursed, including the vendor and purpose of disbursement.
 - (5) The ending balance of funds on hand.

§ 37-19. Procedure for billing.

- The Fire Department is hereby authorized to enter into a contract with a third-party billing agency and/or collection agency for the performance of emergency, rescue and hazmat services billing and/or collection services, provided that the following standards for third-party billing are met:
 - (1) The third-party billing service is to be provided at a rate not to exceed 20% of fees collected or at an amount consistent with the fair market value for the services rendered.
 - (2) Neither the billing agency nor any of its employees are subject to exclusion for any user fee.
 - (3) The billing agency is bonded and/or insured in amounts satisfactory to the Township of Mansfield.
 - (4) The Fire Department shall solicit competitive proposals for the provision of third-party billing services at least once every three years to ensure these services are provided at the lowest

competitive cost. All documentation of this process shall be provided to the Township of Mansfield for review.

- The Fire Department may, at its discretion, bill additionally for material and vehicle costs in the case of any major, extraordinary or unique incidents, including, but not limited to, hazardous material spills, fire emergency and rescue incidents that destroy or severely damage emergency services equipment.

C. User fees.

(1) Volunteer fire and rescue services shall initiate user fees for the delivery of emergency services, supplies and equipment to the scene of any hazardous material incident, environmental incident or safety and rescue incident or operation, including vehicular accidents and fires that occur and are responded to by the Fire Department.

(2) Every person and/or utility that is provided with volunteer emergency, rescue and hazmat services shall be billed a user fee in accordance with this article.

(3) The user fee for volunteer emergency services rendered shall be billed directly to the user of such services' insurance company. If the insurance company is not known, the user of services shall be billed directly, with instructions to forward the bill to his/her insurance provider.

(4) Any and all amounts collected as a result of this article shall be used exclusively for the replacement or maintenance of Fire Department emergency services materials, equipment and training.

(5) The Township of Mansfield may implement rules and/or regulations and/or revoke or amend existing rules and/or regulations as may be deemed necessary for the billing and/or collection and use of user fees pursuant to this article.

D. Uncollectable accounts.

(1) The user fee is anticipated to be paid by the user's insurance company. In the instance where the Fire Department receives notification from the insurance carrier that it will not honor the invoice, the Fire Department is authorized to invoice the responsible party directly and take any legal action necessary to collect the fee(s), including negotiating a settlement.

(2) The Fire Department may, at its discretion, write off the uncollected fee amounts as a bad debt, without prejudice to the responsible party.

(3) Should the Fire Department determine that an insurance carrier has remitted the fee to the responsible party involved and that the party has failed to remit the fee, the Fire Department is authorized to pursue all legal means and appropriate action in order to collect the account.

§ 37-20. Saving Clause.

Nothing in this article shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this article.

§ 37-21. Violations and Penalties.

Any person violating any provision of this article and responsible for any hazardous condition within the service area of the Department who fails to reimburse the Department as provided herein, or submit a claim to the appropriate insurance carrier within the time required, shall be subject to a penalty and/or fine for each violation in accordance with Code of the Township of Mansfield.

SECTION 2. All ordinances or parts of ordinances which are consistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

SECTION 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect after final passage and publication in accordance with the law.

Mr. Hayes made a motion to approve the passage of Ordinance 2017-11 and that the results be advertised, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: Mrs. Kocher

Mayor Watters opened the floor for public comment on Ordinance 2017-12, seeing there were no comments the public comment portion was closed for the Ordinance.

ORDINANCE 2017- 12

ORDINANCE TO CANCEL A CAPITAL ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists fully-funded ordinance on the balance sheet of the General Capital Fund; and

WHEREAS, the fund creating this ordinance has been investigated and it has been determined that the

balance of this ordinance is no longer needed and should be canceled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following ordinance balance in the amount of \$ 1,105.00 is hereby canceled to Capital Surplus.

Ordinance CA-2016-02

Acquisition and installation of a Dell

Poweredge T330 Server for Police Dept. \$ 1,105.00

Mrs. Mora Dillon made a motion to approve the passage of Ordinance 2017-12 and that the results be advertised, which was seconded by Mrs. Kocher.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

ORDINANCE 2017-13

AN ORDINANCE TO AMEND SECTION 182-3 "SCHEDULE OF FEES" OF THE CODE OF THE
TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY

BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD:

Section 1. The following sections of the Code of the Township of Mansfield are hereby amended to read as follows:

"182-3 Schedule of Fees"

(New)

Return Check Fee	\$20.00
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Section 2. This Ordinance shall take effect immediately upon final publication as provided by law.

Section 3. All remaining portions of Section 2-10 shall remain in full force and effect.

Mayor Watters opened the floor for public comment on Ordinance 2017-13, seeing there were no comments the public comment portion was closed for the Ordinance.

Mr. Hayes made a motion to approve the passage of Ordinance 2017-13 and that the results be advertised, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino

Abstain: None

COMMITTEE PERSON COMMENTS:

Mayor Watters mentioned that a pile of top soil was dumped at the intersection of Watters Rd. and Rt. 57 so some action occurred.

Mayor Watters asked about generator grant movement.

Ms. Hrebenak stated that a questionnaire was being sent out.

Mayor Watters asked about the dairy demo.

Ms. Hrebenak is still waiting for a response from Margolis on structural analysis.

Shirley Kocher mentioned that sometime before the beginning of December the EDAC renewal of survey monkey will be up for renewal needed in order to finish the other parts of the survey.

Mrs. Mora Dillon made a motion to adjourn at 8:19 pm, which was seconded by Mr. Hayes and carried by all.